



# Minnesota Electronic Real Estate Recording Commission (ERERC)

<b>Date and Time Meeting Scheduled:</b>	February 19, 2009 1:30 PM	
<b>Meeting Location:</b>	MSRS Building, 60 Empire Drive, St. Paul MN	
<b>Attendees:</b>	X – In attendance E – Excused NA – Not in Attendance	
	Jeanine Barker, Lyon County	X
	Teresa Bulver, US Bank	X
	Jeff Carlson, US Recordings	X
	Michael Cunniff, Hennepin County	X
	Bob Horton, Minnesota Historical Society	X
	Ben Marczak, Hennepin County	E
	Eileen Roberts, William Mitchell College of Law	X
	Ryan Tangen, Becker County	X
	Pam Trombo, US Recordings	E
	Sally Kidd, Staff - LCC	X
Diane Henry-Wangenstein, Staff – LCC	X	
<b>Observers/Guests in Attendance:</b>	Kris Basilici, Carlton County Larry Dalien, Anoka County Genevieve Davila, Messerli & Kramer Christopher Gallen, Minnesota Association of Realtors Dallen Miner, Simplifile Bill Mori, TriMin Systems Karen Renshaw, Gold Legal Docs Kevin Ristine, Reliable Sites Jennifer Wagenius, Washington County Kay Wrucke, Martin County  <i>Note: Others may have been in attendance but did not sign the attendance sheet.</i>	

## 1. Call To Order

The ERERC meeting was called to order by Mike Cunniff, Chair, at 1:42 pm. A quorum was present.

## 2. Approval of Agenda

Members reviewed the agenda. Jeanine Barker moved approval of the agenda. Bob Horton seconded the motion. **The Motion Prevailed.**

## 3. Approval of Minutes

Jeff Carlson requested adding the website address for Jason Parker's eCRV presentation to the minutes. Mr. Carlson moved approval of the amended January 22, 2009 meeting minutes. Mr. Horton seconded the motion. **The Motion Prevailed.**

## 4. Introductions

Mr. Cunniff welcomed public attendees and invited them to introduce themselves. Commission members and staff also introduced themselves.

## 5. Subcommittee Reports

### a. Trusted Submitter

Mr. Carlson updated the Commission on the most recent Minnesota Land Title Association (MLTA) Board meeting noting there was discussion surrounding the e-CRV project. Mr. Carlson stated he and fellow Trusted Submitter Subcommittee member, Jinnelle Weis, will be scheduling a meeting soon.

### b. County Recording

#### Update Model II Recording Standards Discussion

Larry Dalien updated the Commission on the process of mapping the remaining Uniform Conveyancing Blanks for Model II. He stated that they have made good progress and the Subcommittee will likely have something to present to the Commission for consideration by April. Mr. Cunniff stated he would like to have something to share at the MLTA Spring Seminar in April of 2009, and he suggested the Subcommittee complete their work prior to the MLTA Spring Seminar.

Kris Basilici updated the Commission on efforts to obtain the electronic recording activity from counties. Ms. Basilici stated there are 30 counties that have not yet submitted their data and that she and Mr. Dalien will be personally contacting those remaining counties. Ms. Basilici also informed the Commission that the MACO website hosting the recording activity will be linked to the LCC website. Ms. Basilici pointed out that some counties are unable to distinguish between Model II and Model III electronic recording activity. There will be a discussion with the vendors on how to account for Model II and III recording activity.

## 6. e-CRV Update

Mr. Cunniff stated that he has had two conversations with Gordon Folkman, Director of the Property Tax Division at DOR, and one with Jason Parker. Mr. Cunniff informed the Commission that the e-CRV project is now in the top three projects for the Property Tax Division. Mr. Cunniff stated that representatives of MLTA, the Minnesota Bankers Association, the Minnesota Bar Association and the Minnesota Association of County Officers (MACO) will be meeting with Mr. Folkman in March.

## 7. Other Business Items

Ms. Henry Wangensteen updated the Commission on the ERERC meeting schedule and stated she will send the schedule to Ms. Basilici for posting on the MACO website.

## 8. Adjournment

There being no further business Ms. Roberts moved for adjournment of the meeting. Mr. Horton seconded the motion. **The Motion Prevailed.**

The meeting of the Electronic Real Estate Recording Commission adjourned at 2:34 pm.

Respectfully submitted,

Michael Cunniff, Chair